

Principal's Report to Local Board

Academy¹:	LINDFIELD PRIMARY ACADEMY	Date:	14 TH MAY 2019
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Context of Academy

- Converted to an Academy with Brighton University in September 2015.
- Lindfield Primary is a designated three form entry Academy, providing education for children at Foundation Year and at Key Stages 1 and 2. It is situated in the village of Lindfield, West Sussex. As such it is a rural school, bordering the town of Haywards Heath, a commuter belt town.
- The school was formed in September 2000 by the amalgamation of Lindfield Infants' and Junior Schools. In September 2013 due to local pressure on pupil numbers our intake and PAN has been increased to 90 pupils. The school completed an expansion to secure the PAN of 90 in each year group. Lindfield Primary Academy will reach 630 on roll by September 2019.
- The Academy educates children living in the village and surrounding catchment areas (mainly Haywards Heath). About 20% of pupils are from outside the designated catchment area.
- At the end of Key Stage 2, most of our children (approximately 90%) transfer to Oathall Community College or Warden Park Academy and a very small minority to the independent school sector.
- The Academy has strong village and community ties and there are active links with the local churches, local charities and organisations, parish council, local businesses, local care homes, multi-agencies (including CAMHS and Haywards Heath Child Development Team), nursery schools, playgroups, and local secondary schools.
- Our children represent a variety of social backgrounds within an area of limited cultural diversity. A few children have English as an additional language.

Academy percentages

-Percentage of Academy with SEN	LPA 92 on SEN register – LPA 15.4% / National 13.5%
-Percentage of Academy with EHC plans	LPA 0.67% 4 children / National 1.3%
-Percentage of Academy with EAL	LPA 6.7% 40 children / National 32.1%
-Percentage of Academy of CLA	LPA 0% / National TBC
-Percentage of Academy Disadvantaged	LPA 6.06% 38 children / National 25.2%
-Percentage of girls	LPA 46.3% / National 49% (2017-18)

Numbers on roll at 7th May 2019

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year R	Total
1JR	29	0	0	0	0	0	0	29
1RA	30	0	0	0	0	0	0	30
1SG	30	0	0	0	0	0	0	30
2CG	0	30	0	0	0	0	0	30
2SD	0	30	0	0	0	0	0	30
2SO	0	30	0	0	0	0	0	30
3CW	0	0	30	0	0	0	0	30
3JA	0	0	30	0	0	0	0	30
3SG	0	0	30	0	0	0	0	30
4NG	0	0	0	30	0	0	0	30
4RC	0	0	0	29	0	0	0	29
4SV	0	0	0	30	0	0	0	30
5HM	0	0	0	0	29	0	0	29
5MF	0	0	0	0	30	0	0	30
5RS	0	0	0	0	29	0	0	29
6JS	0	0	0	0	0	31	0	31
6MH	0	0	0	0	0	30	0	30
RJC	0	0	0	0	0	0	30	30
RLD	0	0	0	0	0	0	30	30
RNC	0	0	0	0	0	0	30	30
Total	89	90	90	89	88	61	90	597

Academy Staffing

	Staff Numbers	FTE	Note
Principal	1	1	
Vice Principal	1	1	
Ass Principal	1	1	Out of class - from May 2019
Teachers	28	19.5	Including SENCO 0.8, 7 job shares and 1 FTE maternity leave. 1 person has ret September
Teaching Assistant	28	12.49	Including Learning Mentor and 0.15 Forest School. 2TA's returned from mater
MMDM	30	2.9	Including TAs who do MDM duty
Support Staff	7	4.3	Premises Manager, ICT, SBM, 3 office, Lunchtime assistant
Total	96	40.55	Double count on TA and MDM (17 members of staff)

We currently have 2 teacher vacancies. Interview date 17th May.

SG has been awarded a perm. full time contract on successful completion of her NQT year.

Academy Budget

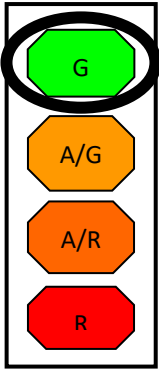
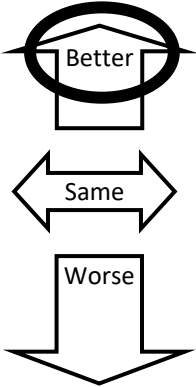
Lindfield is currently forecasting to deliver its £1,851k approved expenditure budget for FY1819.

The Assistant Principal is out of class from w/c 13 May upon the return of one teacher from maternity leave. Supply spend is reporting adverse to budget due to known funded investment in this area and realignment of budgets—namely booster groups funded by PTA, Pupil premium and SLT release time.

Known risks earlier in the year including one maternity leave have been managed through identified savings in the teaching staff budget, including keeping the assistant principal in class for 3 days per week and not recruiting permanent job shares for two one day per week contracts. Additional rental income and insurance payout income has been invested in the budget savings challenge applied by the Trust which equated to an additional £12k of savings that needed to be found following budget approval. These savings have all be identified now.

We are on track to deliver our budget subject to no significant unusual pressures on supply spend in summer term 2019 or maintenance issues.

School Improvement

Current Status	Trend Since Last Report	Lindfield Academy Principal: Marcus Still Date: 2 April 2019	Previous Ofsted: September 2018 Current OE: Good, with a statement that “the school has demonstrated strong practice and marked improvement in specific areas. This may indicate that the school has improved significantly overall. Therefore I am recommending that the school’s next insertion should be a section 5 inspection.” Likely date of inspection: During 2019
			Risks to <ul style="list-style-type: none">Local family needs, the time taken to support families in crisis. Positive <ul style="list-style-type: none">Appointment of new TA for Early Years.Assistant Principal role embedded and he is making a positive contribution to the leadership of the school.New teacher appointed for new class in Sept 19

See attached term 4 report from our Challenge Partner

Children in both Year 2 and Year 6 are undertaking their SAT’s at the moment

Please see attached Lesson Observation Feedback Summer 2019

Spring 2 Cohort Data Comparison

Progress Autumn 1 – Spring 2

Attainment Spring 2

	Year 1			Year 2			Year 3			Year 4 2% new			Year 5 2% new			Year 6		
	Mat hs	Read ing	Writi ng	Mat hs	Read ing	Writi ng	Mat hs	Read ing	Writi ng	Mat hs	Read ing	Writi ng	Mat hs	Read ing	Writi ng	Mat hs	Read ing	Writi ng
Progress 4+ steps	11%	13%	8%	14%	18%	22%	5%	8%	6%	26%	42%	34%	11%	15%	16%	75%	82%	71%
Progress 3 step	62%	57%	60%	72%	61%	60%	58%	72%	49%	67%	53%	53%	73%	59%	55%	25%	18%	23%
Progress 2 steps	20%	26%	28%	14%	20%	18%	33%	19%	43%	5%	2%	7%	9%	22%	23%			3%
Working below	5%	2%	4%	1%	1%		6%	1%	2%	8%	7%	9%	4%	1%	4%	2%	3%	6%
B	3%	4%	7%	1%	1%	2%		1%	1%	2%	1%	5%		1%	4%		2%	2%
B+	10%	14%	14%	8%	2%	3%	6%	7%	8%	6%	5%	6%	4%	2%	8%	10%	5%	8%
W	18%	26%	24%	20%	18%	20%	38%	23%	44%	49%	39%	50%	16%	29%	23%	28%	18%	18%
W+	51%	38%	43%	54%	58%	57%	43%	54%	38%	30%	39%	24%	71%	52%	50%	34%	34%	48%
S	12%	16%	7%	16%	19%	17%	8%	13%	7%	6%	9%	6%	6%	14%	12%	26%	36%	20%
Work ing at w or abov e	81%	80%	74%	90%	96%	94%	89%	91%	89%	84%	86%	80%	94%	95%	85%	89%	89%	85%

Age related expectation (Same Cohort)

Cohort	Spring 2 2018 (same cohort previous year)	Spring 2 2019
Year 1	73%	71%
Year 2	80%	88%
Year 3	80%	82%
Year 4	66%	77%
Year 5	79%	83%
Year 6	85%	84%

Spring 2 Year group data Information

Reception

Greater depth working at 40-60s

Subject	ARE	PP(7)	Greater Depth 40-60s	PP(7)
Reading	90%	100%	18%	29%(2)
Writing	72%	86%	12%	0%
Maths	84%	71%	7%	14%(1)

Year 1

Subject	ARE	PP(6)	Greater Depth	PP(6)
Reading	80%	50%	16%	0%
Writing	74%	17%	7%	0%
Maths	81%	33%	12%	0%

Progress of previous high attainers: (Exceeding at end of Reception)

Reading: (7) - 86% at S 1 child at w+

Writing: (5) - 60% at s 40% at w+

Maths: (0) –

Year 2

Subject	ARE	PP(5)	Greater Depth	PP(5)
Reading	96%	80%	19%	0%
Writing	94%	80%	17%	0%
Maths	90%	60%	16%	0%

Progress of previous high attainers: (Exceeding at end of Reception)

Reading: (11) - 64%(7) -s 36%(4)- w+

Writing: (3) - 67% - s 33%-w+

Maths: (0)

Year 3

Subject	ARE	PP(6)	Greater Depth	PP(6)
Reading	91%	100%	13%	0%
Writing	89%	67%	7%	0%
Maths	89%	83%	8%	0%

Progress of previous high attainers: (greater depth at end of year 2)

Reading: (27) - 44%(12) – s 56% (15)-w+

Writing: (19) - 32%(6) -s 68%(13) -w+

Maths: (24) – 29%(7) – s 71% (17)-w+

Year 4

Subject	ARE	PP(3)	Greater Depth	PP(3)
Reading	86%	33%	9%	0%
Writing	80%	33%	6%	0%
Maths	84%	67%	6%	0%

Progress of previous high attainers: (greater depth at end of year 2)

Reading: (25) - 29% - s 71%(17) – w+

Writing: (15) - 29%(4)-s 57%(8)-w+ 14%-w

Maths: (21)- 25%(5)- s 65%(13)-w+ 10%(2)-w

Year 5

Subject	ARE	PP (7)	Greater Depth	PP (7)
Reading	95%	86%	14%	0%
Writing	85%	71%	12%	0%
Maths	94%	86%	6%	0%

Progress of previous high attainers: (level 3 at end of Year 2)

Reading: (21) - 43%(9) – s 57%(12)-w+

Writing: (10) - 60%(6) -s 40%(4)-w+

Maths: (11) - 36%(4) – s 64%(7)-w+

Year 6

Subject	ARE	PP(4)	Greater Depth	PP(4)
Reading	89%	100%	36%	25%
Writing	85%	100%	20%	25%
Maths	89%	100%	26%	25%

Progress of previous high attainers: (level 3 at end of Year 2)

Reading: (19) – 68%(13) - s

Writing: (10) - 50%(5) -s

Maths: (12) – 75%(10) -s

Attendance (for scrutiny & discussion)

Main Headlines (National overall 2017/18-95.2% Lindfield 2017/18-96.9%)

General Attendance since September:

- Overall attendance across the Academy has slightly decreased compared to the same period of the previous year (from 96.66% to 96.58%). This period includes an increase in pupil numbers and possible sessions.
- Authorised absences have increased (from 2.85% to 2.98%).
- Unauthorised absences have decreased (from 0.50% to 0.44%).

General Attendance for Spring Term only:

- Attendance for the Spring Term has decreased compared to the same period of the previous year (from 96.31% to 95.29%).
- Authorised absences have increased (from 3.19% to 4.12%) which can be largely attributed to a significant sickness bug in February.
- Unauthorised absences have increased slightly (from 0.50% to 0.58%).

Persistent Absence since September:

- Number of pupils persistently absent (below 90%) decreased in both Term 1 (from 31 down to 21) and Term 2 (from 40 down to 23) compared to the previous year.
- During the Spring Term, pupils persistently absent increased in both Term 3 (from 29 up to 35) and Term 4 (from 35 up to 42) compared to the previous year.
- There were 11 pupils (out of 16) who moved from persistent absence figures in Autumn to an attendance of over 90% in Spring.
- There were 5 pupils whose persistent absence continued from Autumn 2018 into Spring 2019 (see Case Studies).

Lateness since September:

- Compared with the same period from the previous year, late arrivals before the close of the register increased (from 0.16% to 0.25%).
- There were 21 pupils with combined minutes of lateness over 60mins in Autumn. Of these, there were 5 families of concern covering 10 of these pupils.
- In the Spring Term, the number of pupils with combined minutes of lateness over 60mins reduced to 16. Of these, 1 case was due to a recent diagnosis of diabetes which the family were getting to grips with, 1 case was a one off situation, whilst a further 7 children were from 3 remaining families of concern.

Whole School Attendance (since September)

Group Session Summary

Period: 03/09/2018 AM to 05/04/2019 PM

Scope: Whole School

	Sessions	%
Attendances	150204	96.58
Authorised absences	4634	2.98
Unauthorised absences	689	0.44
Possible Attendance	155527	
Including		
Approved Educational Activity	1331	0.86
Lates before reg closed	394	0.25
Lates after reg closed	0	0.00
Unexplained absences	0	0.00

Please note that the number of sessions for this academic year is higher due to increased school numbers and a later break for the Easter Holidays.

Group Analysis by Attendance Category

Period: 03/09/2018 to
07/05/2019

Group	Presents	AEA	Authorised Absences	Unauthorised Absences	Possible	% Attend
RNC	7600	29	238	15	7882	96.8
RJC	7656	30	316	14	8016	95.9
RLD	7790	30	217	5	8042	97.2
1JR	8137	2	327	34	8500	95.8
1RA	8152	0	301	66	8519	95.7
1SG	8202	0	280	30	8512	96.4
2SO	8172	48	267	33	8520	96.5
2SD	7878	9	396	181	8464	93.2
2CG	8219	45	214	24	8502	97.2
3SG	8342	10	147	21	8520	98.0
3JA	8324	13	172	11	8520	97.9
3CW	8350	4	142	24	8520	98.1
4RC	7948	76	240	56	8320	96.4
4SV	8176	79	207	38	8500	97.1
4NG	8076	76	258	70	8480	96.1
5RS	7288	210	253	15	7766	96.5
5HM	7704	228	267	37	8236	96.3
5MF	7904	237	241	32	8414	96.8
6JS	8260	192	225	21	8698	97.2
6MH	8095	214	188	23	8520	97.5
Totals	160273	1532	4896	750	167451	96.6

Behaviour (for scrutiny & discussion)

Behaviour Analysis Spring 2019

Behaviour is logged on CPOMS and often 1 logged incident may generate many further CPOMS incidents as staff deal with a situation and receive responses from parents. CPOMS is used to log evidence about a child's well-being and behaviour and therefore all DSLs and other staff have a clear joined up record of how a situation is dealt with.

Autumn Term

123 incidents	61 children
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Spring Term

209 incidents	62 children

Year group	Incidents	Number of children with reported incidents
Reception	9	5 children
Year 1	48 (33 disruptive)	4 children (majority from 2 children in the year group)
Year 2	8 (6 emotional)	4 children
Year 3	7	6 children
Year 4	49 (20 emotional, 23 inappropriate)	24 children
Year 5	38 incidents (19 emotional)	14 children
Year 6	50 incidents (35 emotional)	5 children (38 incidents relate to one child)

Type	Autumn	Spring	Summer	Response
Disrespect	13	16		Reprimand given Given cooling off time Discussed with child and parents
Fighting	11	15		Think sheet completed /spoke to parent/time given to cool off/ Discussed with pupil
Disruptive Behaviour	26	36		Many incidents from 1 child with behaviour plan. Learning Mentor involved working alongside other children involved in disruptive behaviour
Bullying	2	1		Dealt with by Principal/Class teacher/parents meeting Autumn- 1 Incident was a concern raised by a parent after the Summer (Y5) which was monitored carefully. Autumn- 1 Incident in Year 4 on the field involving 3 boys hurting another boy. Spring- (Y6) complaint from parent regarding another Y6 child. Learning Mentor and SLT involvement in supporting the situation.
Defiance	17	6		Autumn - 5 reported incidents from 1 child in KS2 6 reported incidents form 1 child in KS1
Inappropriate behaviour with friends	28	48		Some incidents of inappropriate behaviour have been logged in the KS1 playground. Year 1 Teachers have given ideas for playground games and in individual cases developed a staggered approach to managing lunchtimes. Part time Lunch Club /playground.
Emotional	25	84		Some children with emotional need are seen by our

				Learning Mentor and are monitored during playtimes/lunchtimes where appropriate.
Racist Incident	1	1		Autumn -Inappropriate comment. Incident investigated and dealt with by VP/Class Teachers and both parents. Y5 Spring- Use of an offensive term in relation to another child in Y5
Online incident		2		Negative use of WhatsApp –Y5 Googling Momo –Y4
TOTAL	123	209		

There has been 1 racist incident in the Spring term that has been reported

There have been no exclusions in the Spring term

Admissions (for scrutiny & discussion)

Withdrawals since last report:

1 x Yr 1 (moved away)

Admissions since last report:

1 x Yr 2 (from the waiting list)
1 x Yr 4 (moved into area)
1 x Yr 5 (moved into area from overseas)
1 x Yr 5 (transferred from another local school)

September 2019 Admissions

Places are in the process of being accepted. We expect to be full in September 19 Reception year.

Community engagement (for scrutiny & discussion)

- Lindfield Life still producing our page for the local community.
- PTA working hard to raise funds for the Academy.
- Pitch document is ready to go.

Safeguarding (incorporating items for scrutiny & discussion from the report of the link Local Board member)

- There are 3 children on a Child Protection Plan. They are siblings under the category of 'at risk of emotional harm'.
- 1 child on a Child In Need Plan
- 0 child is under a Special Guardianship.
- 2 children have an Early Help Plan,
- 8 referrals, regarding 6 children, have been made to MASH.
- 0 children are on a Child and Family Plan

SEN (incorporating items for scrutiny & discussion from the report of the link Local Board member)

	R	1	2	3	4	5	6	Tot
CSP	6	6	5	3	2	0	1	23
ILP	2	9	4	8	12	12	6	54
IHCP	1	2	2	0	2	3	1	11
EHCP	0	1	0	0	0	2	1	4
TOT	9	18	11	11	16	17	9	92

LAC (incorporating items for scrutiny & discussion from the report of the link Local Board member)

There are no LAC at the Academy.

Complaints / major incidents (for monitoring purposes)

Complaints

We have dealt with one complaint since the last report. This is concerning a Year 6 child.

Major Incidents

None to report.

Accidents

Date	Type of injury	Incident number	Where	Outcome/improvement
25 th January 2019	Sprained wrist from slipping on Black Ice	21670	In the carpark	All staff made aware of Black Ice at this time of the morning.

This accident happened in the Spring Term and was under investigation before it appeared on the system.

Events

Date	Year group/class	Activity
23-May	Hazel class	Visit to Compton House Care Home
01-Jun	Whole school	Village Day
5/6/7 Jun	Year 2	Class visits to Sea Life Centre
05-Jun	Year 5	WS Fire & Rescue Service visit
06-Jun	EY	New parents information evening
07-Jun	PP children	Visit to South of England Show
10-14Jun	Year 6	IOW residential visit
17-21Jun	Whole school	Arts Week
18-Jun	Year 3	Visit to Drusillas
24-28Jun	Year 6	Bikeability course
24-Jun	EY	Visit to Oathall Farm
27-Jun	Year 1	Visit to British Wildlife Centre
28-Jun	Nightingales choir	Perform at Lindfield Evangelical church
03-Jul	whole school	Transition day
05-Jul	Nightingales choir	Perform to school & parents

Other

School Council

At the very end of the Spring Term the School Council had a special meeting with the Healthy Schools coordinator to debate the bringing in of birthday treats such as cakes and sweets. It was decided that whilst children like to share their special day it was not a healthy option. Children also said it can be difficult to know what they can safely share because of classmates with allergies or food intolerance. It was decided that if children wanted to bring in fruit to share they could, but biscuits, cakes and sweets were no longer allowed. Parents have been informed.

The Blue Eagles had a wonderful celebration in the sunshine as Spring Term House Cup winners! This term the School Council have been involved in the competition to draw a Unique Character to reflect the children with special and additional needs at school. We judged the final round of the competition and the winner will be announced this week.

Year 3 are awaiting the pegs for the cloakroom that they requested to allow the classes more hanging space, a suggestion put forward by the School Council.

We will continue to meet on a regular basis and the House points are regularly collected for the weekly house leader board.

Completed by (name):

MARCUS STILL

ⁱ Notes: The Principal's report should be completed three times a year (autumn, spring and summer), for consideration by that term's Local Board meeting. The report should be prepared and circulated one week in advance of the Local Board meeting.